



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

February 13, 2003

Elaine Talbott, Treasurer
Society of Independent Gasoline Marketers
of America
11911 Freedom Drive, Suite 590
Reston, VA 20190

Identification Number: C00120030

Reference: Amended April Quarterly Report (1/1/02-3/31/02), received 9/11/02

Dear Ms. Talbott:

This letter is to inform you that as of February 12, 2003, the Commission has not received your response to our request for additional information, dated January 22, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by March 5, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Andrea Needles on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Elaine Talbott, Treasurer
Society of Independent Gasoline Marketers
of America
11911 Freedom Drive, Suite 590
Reston, VA 20190

JAN 22 2003

Identification Number: C00120030

Reference: Amended April Quarterly Report (1/1/02-3/31/02) received 9/11/02

Dear Ms. Talbott:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

- The beginning cash balance of this report should equal the ending balance of your 2001 Year End Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Andrea Needles

Andrea Needles
Senior Campaign Finance Analyst
Reports Analysis Division

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